Town of Cicero Youth Bureau, Parks & Recreation

Park Usage Policy

 Rules & Regulations

1. Reservations are accepted online, in person, or by mail on a first come, first serve basis. Payment must accompany completed rental form. Telephone reservations will not be accepted. Requests for facility use will be taken on and after January 1st each year for seasonal and/or daily usage during that year.

2. All parks in the Town of Cicero are “carry in, carry out” facilities. You are required to remove litter or trash that is generated by your use of the facility.

3. Alcoholic beverages are prohibited in all Town of Cicero facilities and parks.

4. Smoking is prohibited in all buildings, pavilions, youth playing fields, playgrounds, splash-pad and restrooms.

5. Animals are prohibited in all buildings. All dogs must be leashed in all parks at all times. Dogs are not allowed during youth leagues or certain (specified) town sanctioned programs.

6. Park hours are 1/2 hour before sunrise to 1/2 hour following sunset. All pavilion rentals will be for the entire day.

7. Respect other groups in the park using the facilities. Your permit does NOT give you exclusive rights to the whole park.

8. Absolutely no loud music or any kind of sound amplification allowed unless specifically requested at the time of the permit. Volume must be within the Town’s acceptable levels.

9. Driving on park grounds or grass areas is prohibited. All vehicles must remain in parking lots. Please comply with all no parking, handicap and fire lane designations. Violators will be ticketed and or towed at owners’ expense.

10. Inflatable apparatus allowed with prior approval only. (Renter must provide insurance certificate naming the Town as additional insured).

11. Gas or propane grills are prohibited. Charcoal grills only are allowed.

12. No open fires or flames.

13. No overnight camping.

14. No hunting allowed in any Town park.

15. Snowmobiles or ATV’s are prohibited, (with the exception of use for ice fishing purposes at William Park).

16. All groups of persons under the age of 18 will be chaperoned by persons 21 or older on a basis of 1 adult per 10 persons under 18.

17. Park facilities do not have electricity. Generators or portable electricity are not allowed without prior approval.

18. All restrooms are seasonal. Only portable toilets are available at some parks. The public restrooms at William Park are open noon - 7:00 pm daily when staffed.

19. No advertising of events without permission from the Town of Cicero Parks & Recreation Department. No soliciting of any kind in any Park facility.

20. Selling of any item is prohibited without a permit from the Town of Cicero. No admission fee shall be imposed without permission of the Town of Cicero.

21. Groups using catering food service may be required to have Health permits from the Onondaga County Health Department. Compliance with all applicable laws and regulations of the State of New York, the Town of Cicero, and Onondaga County Health Department is a requirement of the permit holder. Failure to follow any of the rules and regulations will result in loss of future reservation privileges. The Department assumes no responsibility for storing food, beverages or supplies delivered to the park.

22. The Town of Cicero reserves the right to void the permit should facilities become unavailable for any reason.

23. This permit is for the period shown and is subject to all the rules and regulations for the Town of Cicero. The Department will not guarantee accommodations for more than the numbers indicated.

24. Applicants assume responsibility of participants, spectators and any damages

 The Parks & Recreation Director will process permits (with input when deemed applicable from the Commission), then inform applicants orally or in writing under what stipulations they have been granted park usage.

25. Issuance of a Park Permit is dependent upon payment of appropriate fees according to the Town of Cicero Parks & Recreation fee schedule.

26. Firearms/Dangerous Instruments: No person except Police Officers shall carry firearms (as defined in the NYS Penal Law), nor shall any person carry or possess air guns, bb guns, paintball guns or other dangerous instruments capable of causing physical harm to citizens in any park located in Town of Cicero.

## Pavilion/Gazebo Rentals

The use of nails or duct tape on walls or posts at any facility/pavilion is prohibited. Use of any of these will result in loss of deposit. Damages to all facilities, leaving trash or neglect in returning them to original condition will result in billing the permit holder for total cost of materials, supplies and man-hours necessary to offset the aforementioned actions, along with forfeiture of deposit. This includes, but is not limited to:

 a) Lack of trash pick-up of park

 b) Vehicles on turf areas

 c) Improper use of keys/codes.

 d) Improper use of Town materials or supplies

 e) Damage to walls or posts

f) Usage of ball fields under wet conditions and failure to repair accordingly

## Joseph F. William Park Additional Rules & Regulations

1. No swimming allowed. Wading is allowed in designated area only, when weather and water conditions permit.
2. No docking boats. Car top style watercraft can be launched from designated kayak/canoe dock.
3. Fishing in designated areas only.
4. Dogs must be leashed at all times.
	1. Owners must properly dispose of animal waste. Waste bags are provided at most parks.

## Concession Facilities Use

Requests for use is on a case by case basis and must be addressed with Parks Director ahead of time.

**Revised 1/2023**